**APPLICATION FORM**

**To be completed by the candidate.** This form, when completed, should be submitted to the University of Leeds by 5pm UK Time on **Monday 31st May 2021**. Please submit by email to courses@its.leeds.ac.uk. It is the applicant’s responsibility to ensure that ALL the information requested is provided and is correct. The Trustees reserve the right not to consider applications that are incomplete.

After the deadline all applications will be considered by the Academic Taught Postgraduate Admissions Tutor (or nominee) in the Institute of Transport Studies at the University of Leeds, a shortlist of up to two candidates will be decided upon and a Recommendation Form will be completed by the University Head of Department or Course Supervisor for each shortlisted candidate and will be passed, along with the completed application form, to the Rees Jeffreys Road Fund Bursary Panel to be considered for one of the awards. Direct submissions to Rees Jeffreys Road Fund from applicants will not be accepted.

Please ensure you read the Bursaries Revised Scheme 2021-22 pdf document which can be found alongside this application on the University of Leeds Scholarship webpage.

All supporting documents, including CV’s, that are outlined as required in the Revised Scheme document should be emailed along with a completed application form to courses@its.leeds.ac.uk. The supporting statement from the University of Leeds will only be written once applications have been reviewed and up to two candidates have been shortlisted, candidates do not need to request this.

**Personal Details**

|  |  |
| --- | --- |
| Full Name |  |
| University |  |
| Masters Course |  |
| Date of birth |  |
| Nationality |  |

|  |  |
| --- | --- |
| If not British, do you have long-term UK residential rights? | Yes/No |

Please provide details of your previous University education:

|  |  |
| --- | --- |
| University |  |
| Course |  |
| Degree class award |  |
| Special awards |  |
| Dates attended |  |
| Graduation date |  |

Please list your A levels and grades:

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| --- |
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Please list any other degrees/qualifications (if any):

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Please provide details of membership of professional institutions (if any):

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**Employment History**

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| --- | --- |
| Are you currently employed, and/or were you employed during your undergraduate studies, and/or have you previously been employed? | Yes/No |

If "yes", please provide information on the last three employed posts you have held, including part time, vacation or sandwich jobs. If you have held less than three, please complete for as many as you have held.

|  |  |
| --- | --- |
| Employer |  |
| Job role |  |
| Dates of employment |  |
| Salary |  |

|  |  |
| --- | --- |
| Employer |  |
| Job role |  |
| Dates of employment |  |
| Salary |  |

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| --- | --- |
| Employer |  |
| Job role |  |
| Dates of employment |  |
| Salary |  |

**Other Funding**

|  |  |
| --- | --- |
| Have you secured any other sources of funding for your planned year of study? | Yes/No |

If yes, please give details of source and value:

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| --- |
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|  |  |
| --- | --- |
| Do you have any outstanding applications for financial support for your study year? | Yes/No |

If yes, please give details:

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**Financial Statement**

Please provide below:

* A budget for your expected expenditure while studying;
* A statement identifying all your planned sources of funding, including loans, earned income, support from your family, awards and any others;
* An explanation, **in no more than 300 words**, why receipt of a Rees Jeffreys bursary would be critical to your ability to pursue the Masters course as planned.

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**Personal Statement**

**In no more than 700 words**, explain why you wish to study for a Masters in transport on this particular course, what you hope to gain from undertaking the course, and outline your career plans and aspirations on completion of the course.

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**Reporting**

To conform with the requirements under which some funds have been donated, it might be necessary to request successful applicants to:

1. submit a written financial and narrative report on the use of the funds granted.
2. confirm that they will not use any of the Bursary funds to make any donations to third parties.

**Undertaking**

I confirm that all the information given on this form is correct, and that if awarded a bursary I will provide the information specified under “Reporting” immediately on receipt of a request from the Trustees.

|  |  |  |  |
| --- | --- | --- | --- |
| Signed |  | Date |  |